



Self Service Registration for ADP's Portal

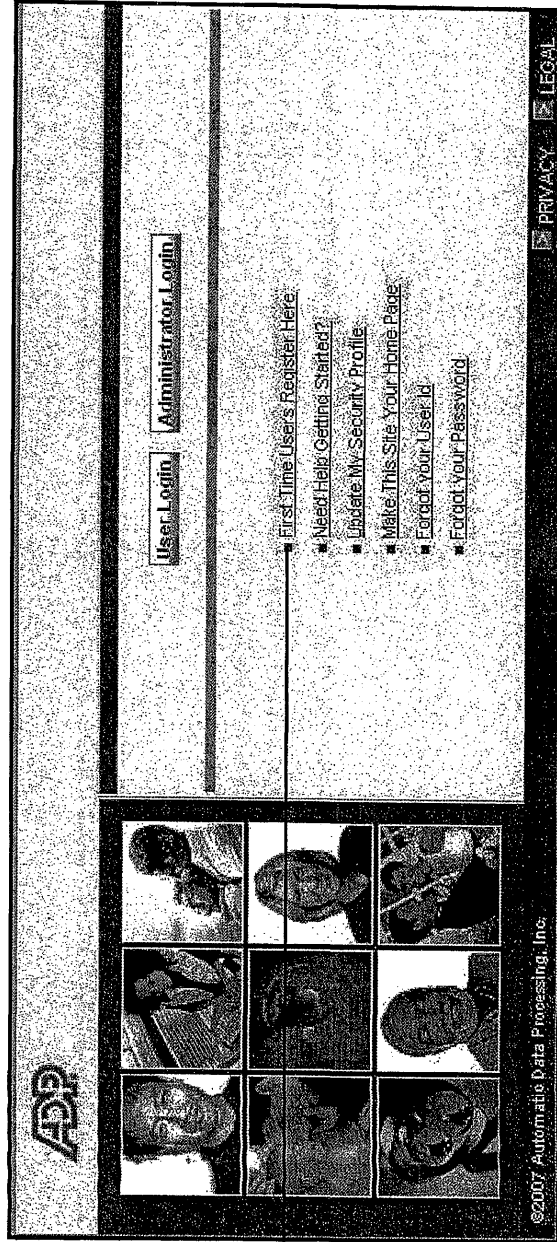
Welcome! ADP is committed to protecting your privacy and ensuring that only you can access your personal information. To assist us in meeting that commitment, you must register with us before using our services.

During registration, you will be assigned a user ID and you will create a unique password. Then you'll be ready to log on and start using ADP services.

Before you register, make sure you have the following information:

- Your company's Registration pass code (provided by your administrator) **Our pass code is: **maineems-1234**
- The web site address (URL) to use for Self Service Registration (provided by your administrator) **The URL is: **<https://workforcenow.adp.com>**
- A recent pay stub or Form W-2, if available

Open your company's registration web site address and click **First Time Users Register Here**.



Note: This is an example; your page may look different depending on the product you are registering for.